

ZONING BOARD

Bobby Tippet	In Town	2027	252-432-7150 atiprealtor@yahoo.com
Al Fleming (Chair)	In Town	2028	257-1779 alfleming220@gmail.com
Vacant	In Town	2028	204-9293
Monique Hinton (alternate)	In Town	2028	908-675-1296 moniquehinton@warrencountync.org
Calvin Alston	Out of Town	2027	257-4108, 213-4040 calston61@msn.com
Bob Neal	Out of Town	2026	432-9850 bobneal@centurylink.net
Annette Silver (alternate)	Out of Town	2026	257-2452 a.silver@warrenton.nc.gov

ZONING ADMINISTRATOR

The zoning Administrator who shall be appointed by the Town Board of Commissioners is duly charged with the enforcement of the provisions of this chapter. If the Zoning Administrator finds that any of the provisions of this chapter are being violated, the Zoning Administrator shall notify in writing the person responsible for such violations, indicating the nature of the violation and ordering the action necessary to correct it. The Zoning Administrator shall also take any other action authorized by this chapter to ensure compliance with or to prevent violation of its provisions.

ZONING BOARD OF ADJUSTMENT

There shall be and is hereby created a Board of Adjustment (hereinafter called the Board) consisting of five members, including three residents of the town of and two members of the one-mile extraterritorial jurisdiction. The town residence members of the Board shall be appointed by the Town Board of Commissioners. Residents of the one-mile extraterritorial jurisdiction shall be appointed by the County Commissioners. Subsequent terms shall be for three years. If the Board of County Commissioners fail to appoint the extraterritorial members within 90 days after receiving a resolution from the Town Board of Commissioners requesting that there appointments be made, the Town Board of Commissioners may make them. The Board of Adjustment shall elect a chairman and vice-chairman from its regular members, who shall serve for one year or until re-elected or until their successors are elected.

(Ord. passed 12-16-85)

PLANNING BOARD

George Humphries	In Town	2026	820-3404 h trimboss1972@gmail.com
Dian Sourelis (Vice Chair)	In Town	2026	773-848-3400 m dian@sourelis.com
Georgiana Weddington	In Town	2027	257-4663, 646-361-8996
Steve White	In Town	2027	252-257-1196 stvwhit10@gmail.com
Kristy Steed	Out of Town	2026	252-204-0081 kreetiebelle@hotmail.com
Carlos Verdaguer	Out of Town	2027	757-390-6846 carlos.e.verdaguer@dominionenergy.com
Cynthia Jenkins (chair)	Out of Town	2026	919-260-8008 m cynthiajenkins1948@me.com

MEMBERSHIP AND VACANCIES

The Planning Board shall consist of seven members. Four members shall be citizens and residents of the town and shall be appointed by the Board of Commissioners; three members shall be citizens and residents of the territory surrounding the town, as described in N.C.G.S. §160A-362, and shall be appointed by the Board of Commissioners. The outside representatives shall have equal rights, privileges, and duties with the other members of the Planning Board, regardless of whether the matters at issue arise within the town or within the extraterritorial area. Four of the initial members shall be appointed for a term of two years, and three for four years. The Chairman of the Town Committee of Future Planning and Public Relations shall serve as an ex officio member of the Planning Board. Vacancies occurring for reasons other than expiration of terms shall be filled as they occur for the period of the unexpired term. Faithful attendance at the meetings of the Board is considered a prerequisite for the maintenance of membership on the Board.

Within 30 days after appointment the Planning Board shall meet and elect a Chairperson and create and fill such offices as it may determine. The term of the Chairperson and other officers shall be one year, with eligibility for re-election. The Board shall adopt rules for transaction of its business and shall keep a record of its members' attendance and of the resolutions, discussions, findings, and recommendations, which record shall be a public record. The Board shall hold at least one meeting monthly, unless the meeting is canceled by the Chairperson, and all of its meetings shall be open to the public. The Board shall hold at least one meeting annually jointly with the Board of Commissioners. There shall be a quorum of five members for the purpose of taking any official action required by this subchapter.

(Ord. passed 10-16-72)

HISTORIC DISTRICT COMMISSION

Richard Hunter (Chair) rehunter@embarqmail.com	2026	4-year (rec. by Jacob Holt Foundation)
Cynthia Jenkins	2029	4-year (rec. by Jacob Holt Foundation)
Bobby Tippet	2026	4-year (rec. by Preservation Warrenton)
Kate Hazen wvhazen@gmail.com	2029	4-year (rec. by Preservation Warrenton)
Steve Milligan	2029	4-year 252-676-0572 smilligan6@yahoo.com
Bob Shingler	2026	4-year (at-large) kderring@nc.rr.com
Michael Coffman	2026	1-year (Representing Board of Commissioners)

Composition: The Commission shall consist of seven (7) members. All the members shall reside within the territorial jurisdiction of the town. Members of the Commission shall have demonstrated special interest, experience or education in history, architecture, archaeology or related fields. Two members of the Commission shall be recommended by Preservation Warrenton, two members of the Commission shall be recommended by the Jacob Holt Foundation, two members as recommended by the Board of Commissioners from the public and the seventh member of the Commission shall be a member of the Board of Commissioners of the Town of Warrenton (herein referred to as "BOC"), although Commission members recommendations by Preservation Warrenton and/or the Jacob Holt Foundations as set forth herein need not be members of those organizations. Upon the recommending The BOC shall appoint members.

Terms of Office: Members of the Commission shall serve terms of four years. Terms shall be staggered with the initial term of members being as follows: one (1) member for two (2) years, three (3) members for three (3) years and three (3) members for four (4) years. A member may be reappointed for consecutive terms. In the event that a member should need replacement, the replacing member shall serve the remainder of the current term and shall be recommended to the BOC from the appropriate organization as set forth above.

Officers: The Historic Preservation Commission shall elect from among its members a chairman, vice-chairman and treasurer. Officers shall be elected annually and may be re-elected. A staff member of the Town of Warrenton may be appointed to serve as a secretary or an administrative advisor for the Commission. The Commission may appoint advisory bodies and committees as appropriate.

Meetings: The Commission shall hold at least one regular meeting each month, except when it has no business pending. Special meetings may be called in a manner determined by the Commission and its rules and procedures. All meetings shall be subject to the North

Carolina Open Meeting laws and a public record shall be kept of the Commission's resolutions, proceedings, and actions.

REVITALIZATION COMMITTEE

Commissioner Michael Coffman, Chairman, by appointment of Mayor
Ex-Officio: Town Administrator Robert Davie

Rose Ponton: 919-819-4101	rosapontona@gmail.com
Christine Dickinson: 330-388-3348	imm2003cd@yahoo.com
Heather Sargent: 803-221-8951	heathersargent@icloud.com
Candice White: 252-432-4839	cwagwhite@yahoo.com
Victoria Lehman: 252-213-5172	victoria.l.lehman@gmail.com
Jere King Johnson: 252-213-1517	jereannkingblue@gmail.com
Cherie Nielsen: 252-213-7356	cherienielsen@warrencountync.gov
Cynthia Jenkins: 919-260-8008	cynthiajenkins1948@me.com
Rose Derring: 252-257-3066	kderring@nc.rr.com
Bob Shingler: 252-257-3066	kderring@nc.rr.com
Jake Twisdale: 919-939-3946	jacob.twisdale@gmail.com
Jennifer Pierce: 252-213-0946	jenjord25@hotmail.com

Members appointed by Board of Commissioners. Do not have to be town resident.

BEAUTIFICATION COMMITTEE

Richard Hunter (Chair)
Fern Boyd
Vacant
Vacant

Appointed by Board of Commissioners.

QUILTER'S LANE COMMITTEE

The Quilter's Lane Committee will have Commissioner Dian Sourelis as its Chair or alternatively selected from the following members (BOC Minutes 6/9/2025):

- A Representative from Revitalization Committee – Charla Duncan
- A representative from Preservation Warrenton – Victoria Lehman
victoria.l.lehman@gmail.com
- A representative from Friends Two – TBD
- A representative from Heritage Quilters – Jere Ann King

- A citizen – in town – Dian Sourelis
- A citizen – out of town (appointed by County Commissioners) – Magnolia Clanton

The committee would be tasked with:

- Designing banners
- Securing Ellis property for landscaping and interactive display on W. Market St.
- Securing permission to include and develop Courthouse Square property behind Tax Office
- Developing Wayfinding Signage in keeping with Branding Strategy
- Designating building locations suitable for murals and secure permission
- Establishing anchors with Heritage Quilters and Quilt Lizzy Training Center locations
- Securing funding to meet and implement these goals

Appointed by Board of Commissioners.